

Karnataka Asset Management Company Private Limited

403, HVS Court, 4th Floor, 21, Cunningham Road, Bangalore-560 052

Information Under Section 4(1)(a) of Right To Information Act

List of files handled by the Company

I. Personnel & Administration Correspondence Files

- 1) Bangalore Chamber of Industry & Commerce
- 2) Federation of Indian Chamber of Commerce & Industry
- 3) Indian Venture Capital Association
- 4) The Indus Entrepreneurs (TIE)
- 5) Confederation of Indian Industry - Vol. I & II
- 6) Institute of Economic Studies
- 7) Provident Fund
- 8) General Insurance
- 9) Karnataka Shops & Commercial Establishment
- 10) Telephones
- 11) Pagers / Mobile Phones
- 12) DPE Correspondence - Vol. I to IV
- 13) SIDBI Correspondence
- 14) KAMCO - Personnel
- 15) B.P.Rao & Co., Correspondence
- 16) Tour/Travel/Medical (Forms) file
- 17) MDs Correspondence file
- 18) A B Varadaraj's Personal file
- 18(a) S Vasanth Kumar's Personal file
- 19) R B Shetty's Personal File
- 20) A R Jayakumar's Personnel File
- 21) Manish Kumar B, Personal File
- 22) N Krishna Murthy, Personal File
- 23) B P Chavana, Personal File
- 24) Management Consultancy /Appointment of CEO Files -3 Nos.
- 25) Office Premises / Rent File - Vol. I & II
- 26) Office Note / Order File
- 27) Computer, Modem, Printer File
- 28) Office Car Maintenance File
- 29) Assets file
- 30) Fax Machine Maintenance File
- 31) Xerox Machine Maintenance File
- 32) Air-conditioner maintenance file
- 33) Right to Information Act Correspondence File
- 34) Inward General Correspondence

- 35) Outward Register
- 36) KAMCO Proposal Inward Register
- 37) Investment Committee Attendance Register VOL-I & II
- 38) KAMCO Board Attendance Register Vol.-I, II & III
- 39) Office Attendance Register
- 40) I T paper cuttings - Volume I & II
- 41) SSI paper cuttings – Volume I
- 42) General paper cuttings – I & II
- 43) Biotechnology File
- 44) Bio-tech paper cuttings
- 45) BESCOM File
- 46) (KSIIDC) – Volume 1 to 6
- 47) KITVEN Subscribers File (KAMCO shareholders files)
- 48) Business Inquiry
- 49) O E C F
- 50) Commerz Bank
- 51) Expression of Interest
- 52) Presentation of KITVEN
- 53) Sundaram Finance Ltd
- 54) Press Release and Infrastructure
- 55) Prospectus & Share Forms
- 56) C&I Correspondence
- 57) Dept. of IT, BT & S&T Correspondence
- 58) KBITS Correspondence
- 59) SC/ST Fund

II. Finance & Accounts Files

Financial Year	Original Accounts File	Debit		Debit Cash Vouchers No. of Files	Pass Sheet Credit	
		Cheque	Vouchers No. of Files		Cheque/Cash Vouchers	Cash Vouchers
1998-99	1	1	-	Nil	-	1
1999-2000	1	1	-	1	-	1
2000-01	1	1	-	1	-	1
2001-02	1	2	-	2	-	1
2002-03	1	3	-	2	-	1
2003-04	1	3	-	2	-	1
2004-05	1	3	-	3	-	1
2005-06	1	3	-	4	-	1
2006-07	1	3	-	5	-	1
2007-08	1	3	-	5	-	1
2008-09	1	3	-	4	-	1
2009-10	1	3	-	5	-	1

- 1) KAMCO Bank Correspondence
- 2) KAMCO Annual Reports
- 3) KAMCO AUDIT File
- 4) INTERNAL AUDIT File
- 5) Advance Tax / Income Tax File – Vol. I & II
- 6) Service Tax File – Vol. I & II
- 7) Profession Tax File
- 8) Fringe Benefit Tax File
- 9) Asset Register
- 10) Office Furniture & fixtures
- 11) 1998-99 & 1999-2000 (KSIIDC ACCOUNTS PAPERS)
- 12) KAMCO – (KSIIDC ACCOUNTS PAPERS)
- 13) AGs correspondence – KAMCO
- 14) Salary TDS File
- 15) Other TDS File
- 16) Salary File – Vol. I to III
- 17) B P Rao & Company Correspondence File

III. Legal & Company Secretarial Correspondence Files

- 1) KAMCO Board Minutes File (Original 1, Xerox -1)
- 2) KAMCO Board Agenda Papers File - 60 Files
- 3) Statutory Register (Directors, Shares, etc.) - 1 No
- 4) KAMCO Share Certificates
- 5) The Securities & Exchange Boards of India – 1 File
- 6) Registrar of Companies (RoC/MCA) Correspondence – 3 files
- 7) M D – (Pre-appointment File)
- 8) Global Investors Meet
- 9) Subscribers file
- 10) KAMCO File
- 11) Investment Committee Minutes – 1 files
- 12) Legal Opinion file
- 13) Investment Committee Agenda – 42 Files

Sd/-
A R Jayakumar
Chief Executive Officer
March 31, 2010

Information Under Section 4(1)(b) of Right To Information Act

Karnataka Asset Management Company Private Limited (KAMCO) is a Private Limited Company incorporated under The Companies Act, 1956 for advising and managing Venture Capital Funds. The company falls under section 619(B) of The Companies Act, 1956. As of now KAMCO is advising Karnataka Information Technology Venture Capital Funds (KITVEN Funds). The duties of officers and employees of the company include valuation of potential investment opportunities for KITVEN Fund and ensuring maximum returns to the investors in the Fund. The officers of KAMCO scout for good commercially viable Information Technology (IT) / BioTechnology Companies or promoters, who are capable of converting their idea into a prospective growth oriented company, evaluate the potential for such companies.

After satisfying the feasibility of the proposals by the management based on the due-diligence the proposals are put up before Investment Committee (consisting of experts in the field and investor's representatives). Based on the recommendations of the Investment Committee the proposals are placed before the Board of Directors of the Company. After the investment by the KITVEN Funds, the officers of the company take all follow up actions, monitoring, and handholding of companies for their growth and compliance's and scout for exit routes. If the exits are fructified, the proposals are again submitted to the Investment Committee and the Board for their decision.

The investors of the respective Funds set the policies and norms for investment and returns. Current investors of KITVEN Funds have fixed the norm of atleast 25% return (on IRR basis) and investment of not more than 10% of the corpus of KITVEN Funds in a single unit. These norms are kept in mind while recommending the investment.

The list of Board of Directors and the members of the Investment Committee are in Annexure – A.

The Board of Directors of the Company are nominated by the investors of the Fund only and the Investment Committee consists of experts appointed by the Board and the representatives of all the investors of the Fund. The Board & Investment Committee meetings are not open to public.

List of employees along with the details of their monthly salaries is in Annexure – B.

The company does not get any budgetary allocation from any Government, Government agency or any other organization and it does not have any scheme for disbursement of subsidies or concessions / grants. It is purely a commercial organization.

Shri A R Jayakumar, CEO, is the competent authority and Smt. Vandita Sharma, IAS, Chairperson is the Appellate Authority. The information on the company can be accessed in electronic form in the website of KITVEN Fund (www.kitven.com/kamco.pdf). Anybody interested in the affairs of the company could walk into our office on any working day between 10.30 A M to 5.30 P M and meet the following Public Information Officer with prior appointment: -

#	Name	Designation
1	Shri B Manish Kumar	Assist. Vice President

Sd/-
A R Jayakumar
Chief Executive Officer
March 31, 2010

Annexure - A

List of Board of Directors

1. Smt. Vandita Sharma, IAS, Managing Director, KSIIDC
2. Shri V P Baligar, IAS, Principal Secretary to Govt., C&I Dept., Govt. of Karnataka
3. Shri Kaushik Mukherjee, IAS, Chairman & Managing Director, KSFC
4. Shri Ashok Kumar C Manoli, IAS, Principal Secretary to Govt., IT, BT & ST Dept, Govt. of Karnataka
5. Dr. Raj Kumar Khatri, IAS, Commissioner for Industrial Development & Director of Industries & Commerce, Govt. of Karnataka
6. Shri B V Naidu, former Director, STPI, Bangalore
7. Shri G. L. Jere, Executive Director, KSIIDC
8. Dr. S S Chandrashekar, Executive Director, KSFC
9. Shri Ramesh Dharmaji, General Manager, SIDBI, Bangalore
10. Shri A R Jayakumar, Chief Executive Officer, KAMCO

List of Investment Committee Members

1. Dr. Sridhar Mitta, Managing Director, e4e Solutions Pvt. Ltd., Bangalore
2. Shri B V Naidu, former Director, STPI, Bangalore
3. Shri Anant R Koppar, Chairman & CEO, K-Two Technologies Solutions, Bangalore
4. Dr. Prakash Mutalik, President –Testing, EDS Corporation, Bangalore
5. Dr. Gautham Nadig, Co-founder, Meta-Helix Life Sciences Pvt. Ltd.
6. Smt. R Rajalakshmi, Director, STPI, Bangalore
7. Shri N R Sridhar, Executive Director, KSFC, Bangalore
8. Shri G. L. Jere, Executive Director, KSIIDC, Bangalore
9. Shri Ramesh Dharmaji, General Manager, SIDBI, Bangalore
10. Shri A R Jayakumar, CEO, KAMCO (non-voting member)

Annexure - B

Details of the Salaries of the Employees of the Company.

#	Name	Designation	Gross Salary (per month)	Remarks
1	A R JAYAKUMAR	Chief Executive Officer	68,750	On Contract (CTC basis)
2	B MANISH KUMAR	Assist. Vice President	55,000	- “ -
3	N KRISHNA MURTHY	Private Secretary to CEO	22,961	Pay Scale linked to KSIIDC
4	S VASANTH KUMAR	Driver-cum-Peon	7,350	On Contract (CTC basis)
5	BALIRAMA P CHAVANA	Admin Assistant	7,700	- “ -

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